

Center Hours: Mon – Thurs 8:00am – 7:00pm Fri 8:00am – 4:30pm



**Liberty Adult Education  
Eastbay Works  
AJCC Access Point  
Career Center Room 20**



**December 2018**

Monday	Tuesday	Wednesday	Thursday	Friday
3	4	5	6	7
<b>12:00 – 1:00 JOB CLUB</b> <b>The Applicant's Nemesis: The Tracking System that Prevents Your Resume from Getting into Human Hands</b> <b>Presenter: Sarah Holtzclaw</b>	<b>9:00-10:30am</b> <b>Resume Workshop</b>  <b>11:00-12:00</b> WIOA Info Session	Career Center Open 8:00 am– 6:00pm  <b>5:30-6:30pm</b> <b>Resume Workshop</b>	Career Center Open 8:00 am– 7:00pm  <b>11:00-12:00</b> <b>Cal Jobs Job Search Workshop</b>	Career Center Open 8:30 am – 4:30pm
10	11	12	13	14
Career Center Open 8:00 am– 7:00pm	<b>9:00-10:30am</b> <b>Interviewing Skills Workshop</b>  <b>11:00-12:00</b> WIOA Info Session	Career Center Open 8:00-7:00 pm  <b>5:30-6:30pm</b> <b>Interviewing Skills Workshop</b>	Career Center Open 8:00 – 7:00  <b>11:00-12:00</b> <b>Cal Jobs Job Search Workshop</b>	Career Center Open 8:30 – 4:30
17	18	19	20	21
Career Center Open 8:00 am– 7:00pm	Career Center Open 8:00 – 7:00  <b>9:00-10:30am</b> <b>Resume Workshop</b>  <b>11:00-12:00</b> WIOA Info Session	Career Center Open 8:00 – 7:00  <b>5:30-6:30pm</b> <b>Resume Workshop</b>	Career Center Open 8:00 – 7:00  <b>11:00-12:00</b> <b>Cal Jobs Job Search Workshop</b>	Career Center Open 8:30 – 4:30
24 / 31	25	26	27	28
<b>Career Center CLOSED</b>	<b>Career Center CLOSED</b>	<b>Career Center CLOSED</b>	Career Center Open 8:30 – 5:00	Career Center Open 8:30 – 5:00

**Liberty Adult Education · 929 2<sup>nd</sup> Street · Brentwood, CA 94513 · 925-634-2565 x1039**