



What is a job club?

A job club provides people with:

- Energized Enthusiasm
- Support
- Networking
- Job Leads
- Sounding Board
- Assessment of Skills
- Training Opportunities

DECEMBER 3RD THE APPLICANT'S NEMESIS –

THE “A-T-S”

APPLICANT TRACKING SYSTEM THAT PREVENTS YOUR RESUME FROM GETTING INTO HUMAN HANDS

With

Sarah Holtzclaw, MBA, CWDP

This presentation is designed to help the job applicant with insight on how to get your resume past the electronic screening software that employers use for prescreening applicant resumes. Sarah will share with you how an ATS system works, how to identify an ATS, and how to modify and be sure your resume will work with an ATS. Please join us for this information-packed presentation that will be a game-changer for job applicants!



JOB CLUB

December EVENT

Resumes and the Applicant Tracking System

**Monday,
December 3rd**

12:00 – 1:00

**You can speak with
Sarah about Your
Resume**

**Liberty Adult
Education**

**East Bay Works -
AJCC Access
Point Career
Center**

929 W. 2nd Street

Room 20

925-634-2565

x1039